

Inventory of 501(c)(3) Application Documents

The following documents will need to be submitted to the Internal Revenue Service in the exact order they are listed below to complete your 501(c)(3) application. Make at least two (2) copies of each document, and keep one set for your records.

Please contact us at 1-800-773-0888 if you have any questions.

1. Form 1023 Checklist (included with your 501(c)(3) package)	<input checked="" type="checkbox"/>
2. Signed copy of "Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code," IRS Form 1023	<input checked="" type="checkbox"/>
3. Copy of Filed Articles of Incorporation and/or copies of any Amendments to the Articles of Incorporation in chronological order	<input checked="" type="checkbox"/>
4. Bylaws (showing date of adoption)	<input checked="" type="checkbox"/>
5. Representative copies of newsletters, brochures or similar documents to support the description of your organization's past, present and planned activities	<input type="checkbox"/>
6. A paper copy of your organization's website (if any)	<input type="checkbox"/>
7. Conflict of Interest Policy and how the policy was adopted – see Part V, Line 5a	<input checked="" type="checkbox"/>